

DRAFT MINUTES (subject to approval at the next meeting) of the Remote Annual Meeting held 6 May 2021 at 7.30 pm.

Present Councillors H Thomas (Chairman), D Bonney, K Brown, M Brown, R Burns, V Counce, M Frost, C Heath, D Miller and M Miller.

Also present 4 Members of the Public

49.21 Election of Chairman

Resolved: Cllr Thomas was elected as Chairman, with the Declaration of Acceptance of Office to be signed at a later date.

Cllr Brown was thanked for her service as Chairman.

50.21 Apologies for absence

None received.

51.21 Disclosure of Personal/Prejudicial Interests

None declared.

52.21 Election of Vice Chairman

Cllr M Miller was elected as Vice Chairman for the forthcoming year.

53.19 Other Appointments

i) Committee appointments were as follows:

Open Spaces Committee - Councillors Bonney, Heath, D Miller, M Miller and Thomas.

Village Activities Committee - Councillors M Brown, K Brown, Burns and Thomas.

Personnel Committee - Councillors Bonney, Heath and D Miller.

ii) Lead Member for Planning - Cllr M Miller.

iii) Appointments to Outside Bodies were as follows:

Chorley Liaison - Cllr Whittaker.

Peter Lathom Charity - Councillors Bonney and M Miller

Western Parishes Neighbourhood Area Meeting - Cllr M Miller.

54.21 Minutes of the Meeting held on 8 April 2021

Resolved: the minutes of the meeting (as circulated) were approved and signed by the Chairman as a correct record.

55.21 Matters Arising

47.21 The order has been placed for the CCTV system.

Resolved: Standing Orders were suspended.

56.21 Public Participation

A shelter had been built in the wooded area by Bradley Lane on the Recreation Ground. Trees had been cut for building materials.

The Bannister Lane pavement, by the path to Larkfield, is obstructed by overgrown vegetation.

Cllr Counce announced her resignation from the Council and was thanked for her service to the council and village.

A suggestion to plant additional trees on the East side of the Millennium Green was made. This will be dealt with by the Open Spaces Committee.

Resolved: Standing Orders were restored.

57.21 Planning Matters

21/00310/FUL Erection of agricultural building for livestock and storage at Bannister Green Farm, Bannister Lane

21/00350/CLPUD Application for a certificate of lawfulness for a proposed single storey side extension and associated external alterations at The Bungalow, New Lane

21/00382/MNMA Application for a lawful development certificate for an existing use of the land for domestic purposes at Sarscow Farm, Sarscow Lane

21/00390/FULHH Two storey rear extension (following demolition of existing single storey rear extension) and detached outbuilding (following demolition of existing outbuilding at 161 The Green

21/00436/FULHH Erection of attached garage to side (retrospective) at Orchard House, Tincklers Lane

There were no objections to these applications.

58.21 Financial Matters

i) As up to date bank statements had not been received it had not been possible to produce the financial monitoring statements.

ii) Resolved: the following payments were approved:

£ 240.96	Water Plus	Water/wastewater charge
£ 18.14	Total Gas and Power	Gas (Changing Rooms)
£ 111.49	Total Gas and Power	Electricity (Changing Rooms)
£ 89.52	Total Gas and Power	Gas (Hub)
£ 2.40	Metacre	Lease (Junior pitch)
£ 2148.57	Staff costs	Salaries, deductions and reimbursements
£ 11.70	Employee 2	Reimbursements
£ 7.20	Employee 3	Reimbursements
£ 8.05	HM Revenue and Customs	PAYE/NI
£ 23.28	Vodafone	Broadband (Hub)
£ 1239.57	Public Works Loan Board	Loan prepayment

59.21 Annual Return for the Year Ended 31 March 2021

The Annual Governance and Accountability Return for the year ended 31 March 2021 was considered.

i) Resolved: the Asset Register was approved and signed by the Chairman.

ii) Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.

The Accounting Statements had been signed by the Responsible Financial Officer prior to the meeting.

iii) Resolved: the Accounting Statements were approved and signed by the Chairman.

60.21 Standing Orders and Financial Regulations

The adoption of Draft Standing Orders and Financial Regulations, as provided by the National Association of Local Councils, was considered.

Resolved: the NALC draft Standing Orders and Financial Regulations, with the inclusion of the following spending limits from the current documents, were adopted:

The Clerk shall be allowed to spend up to £300 (+VAT) without prior approval of the Council

For expenditure of between £300 (+VAT) and £1000 (+VAT) the Chairman together with the Clerk shall have executive power

For the expenditure of between £1000 (+VAT) and £5000 (+VAT) prior approval of the Council shall be required

For expenditure of between £5000 (+VAT) and £25000 (+VAT) quotations from at least three firms shall be obtained

For expenditure exceeding £25000 (+VAT) the Clerk shall invite tenders from at least three firms.

61.21 Consultation - Nursery at Eccleston St Mary's CE Primary School

Councillors considered a consultation regarding establishing a Governor led nursery at the school. Prior to the meeting, details of a Governor Led Provision Pre-School, breakfast club and after school club at Eccleston Primary School had also been received.

Resolved: both schools are to be advised of the Parish Council's support for the proposals.

62.21 Date of Next Meeting

The June meeting had previously been cancelled and the date for the next meeting was discussed. A query was raised regarding whether The Hub would be Covid secure. Provided the details contained within the Roadmap were still in place for the date of the next meeting, several Councillors volunteered to clean the premises prior to the meeting.

Resolved: the next meeting was scheduled for Thursday 8 July 2021, subject to regulations in force at the time.

An item relating to the carpark resurfacing was withdrawn from the agenda pending the receipt of additional information.

There being no further business, the Chairman declared the meeting closed.